

## 1. Admission Policy:

The admission process for the Art of Handwriting Course is designed to ensure that students are well-suited for the program and committed to the learning journey.

Age Eligibility: Students aged 8 to 16 years.

## 2. Application Process:

The admission process consists of the following steps:

- **Step 1:** Submit a Statement of Purpose (SOP)
- **Word Limit:** 150–250 words.
- **Content:** We want to know more about you! Writing a Statement of Purpose (SOP) is your chance to tell us about your thoughts, expectations, and feelings about joining the Art of Handwriting course. It's like writing a letter to yourself and us, sharing:
  1. Why do you want to improve your handwriting?
  2. What do you expect to learn and achieve in this course?
  3. How do you feel about starting this handwriting journey?

Think of it as a way to set goals for yourself while helping us understand how we can guide you better. There are no "right" or "wrong" answers – just be honest and write from your heart. This is your first step toward making your handwriting journey personal and meaningful. So, grab a pen and start sharing your story with us!

- **Format:** SOP must be submitted in the designated form provided during the application process.
- **Step 2:** Upload Handwriting Sample
  - Applicants must provide a recent handwriting sample on A4 sheet.
  - **Content:** The text block should be legible and representative of their current writing abilities.
  - **Submission:** Upload the handwriting sample through the designated form.
- **Step 3:** Interview
  - Shortlisted candidates will be invited for an online interview to discuss their interest in the course and commitment to the program.
- **Step 4:** Admission Confirmation
  - Successful candidates will receive a confirmation email with all necessary details, including program commence date, schedule, and payment instructions.

## 3. Refund Policy

This course has been structured and planned in such a way that resources and materials allocated to each student are utilized effectively.

- No refunds will be provided once the admission process is completed.
- Students are advised to review all course details, schedules, and requirements thoroughly before applying for enrollment in the course.

For any queries regarding the admission process, eligibility, or policies write an email to [navankursulekhan@gmail.com](mailto:navankursulekhan@gmail.com)

**4. During registration, please ensure to provide a copy of the child's Aadhaar card and school ID card as part of the admission process.**

