

Navankur Sulekhan Proficiency Certificate

The Certificate of Proficiency in Calligraphy is awarded to students who have demonstrated a high level of skill and understanding in calligraphy through the completion of coursework, homework, and a final project.

1. Eligibility

To be eligible for the Certificate of Proficiency, students must:

- Successfully complete all assigned coursework.
- Submit and receive approval for all homework assignments.
- Complete and receive a successful assessment of their Final Project.

2. Final Project

The Final Project allows students to showcase their acquired calligraphy skills. Students are required to submit the following:

- An A4 sheet with a text block.
- An A3 sheet with a text block.
- An envelope addressed to the TCF office.

3. Project Timeline:

The Final Project must be completed within four months of the course end date.

4. Project Assessment:

The Final Project will be assessed by your mentor in two stages:

- First Assessment: Your mentor will provide preliminary feedback and identify areas for improvement.
- Second Assessment: This assessment will determine the final evaluation of your project.



Reg Add: 1216, Dayanand Colony Kotla Mubarakpur, Delhi -110003

Branch Add: 148, Shree Krishna Apartment, Sector 6,
Vasundhara, Ghaziabad 201012



thecalligraphyfoundation@gmail.com



www.thecalligraphyfoundation.com

Following the second assessment, students must submit a hard copy of their Final Project to the TCF office or their mentor for final review.

5. Evaluation Criteria

Mentors will evaluate the Final Project based on the following criteria:

- Letter formation
- Consistency
- Page layout and use of space

6. Issuance of Certificate

The Certificate of Proficiency will be awarded based on the combined evaluation of your homework and Final Project. The decision to award the certificate will be made by your mentor in consultation with the TCF office.

7. Rights and Responsibilities

- TCF Liability: TCF is not liable for any work damaged or lost during transit or while in the hands of the administrator or judges.
- Reproduction Rights: TCF reserves the right to photograph or scan all submissions for record-keeping purposes and possible inclusion in the Penman's Journal or the Archives.
- Disqualification: TCF reserves the right to disqualify any entry that does not comply with all program rules.

8. Contact Information

For any questions or further information, please contact the TCF office at [contact details].



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